



TOM TINDALL  
Director

# County of Los Angeles INTERNAL SERVICES DEPARTMENT

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*"To enrich lives through effective and caring service"*

August 10, 2011

To: Supervisor Gloria Molina  
Supervisor Mark Ridley-Thomas  
Supervisor Zev Yaroslavsky  
Supervisor Don Knabe  
Supervisor Michael D. Antonovich, Mayor

From: Tom Tindall *Tom Tindall*  
Director

Subject: **SOLE SOURCE CONTRACTS ANNUAL SURVEY**

Board Policy 5.100 on Sole Source Contracts requires that departments advise your Board in advance of commencing negotiations for sole source contracts in excess of \$250,000. The policy also requires departments to track their sole source contracts below the threshold of \$250,000 and to provide such information on an annual basis.

As indicated on the attached summary document, the number of sole source contracts reported for FY 2010-11 decreased as compared to FY 2009-10.

- For FY 2010-11, ten (10) of 36 departments reported sole source contracts below the threshold of \$250,000, compared to eleven (11) departments in FY 2009-10.
- For FY 2010-11, departments reported 149 County sole source contracts totaling \$12.5 million, compared with 177 sole source contracts totaling \$12.9 million in FY 2009-10.

Contracts for consulting services executed under the CEO's delegated authority are not included in this report, as they are already separately reported by the CEO.

ISD will continue to report to your Board on an annual basis for sole source contracts meeting the established criteria. If you have any questions, please contact me at (323) 267-2101.

TT:JS:YY:lg  
Attachment

c: Chief Executive Officer  
DCEO, Operations  
ISD Board Deputies  
**All Department Heads**  
Administrative Deputies  
Contract Managers' Network

**COUNTY OF LOS ANGELES**  
**SOLE SOURCE CONTRACTS RESULTS CHART 2010-2011**

**Attachment**

CONTRACTOR	SERVICES	AMOUNT
<b><i>Agricultural Commissioner/Weights and Measures</i></b>		
Perkin Elmer	Service Agreement for laboratory equipment.	\$ 110,332.89
Thermo Electron	Service Agreement for laboratory equipment.	\$ 111,588.94
<b>Total</b>		<b>\$ 221,921.83</b>
<b><i>Children &amp; Family Services, Department of (DCFS)</i></b>		
3MM, Inc. dba Arrow Parking. US	Parking Attendant Services.	\$ 102,228.00
CulinArt of California	Food Services. Provides meals and snacks to DCFS court dependent children at Edmund D. Edelman Children's Court. This contract is aligned with the on-site court cafeteria concession contract between the County and CulinArt, which was initially administered by the CEO and is now administered by the State.	\$ 246,432.00
National Council on Crime and Delinquency (NCCD)	Safemeasures© subscription, structured decision making (SDM) web-based application support, analytical reporting services, and consulting & technical assistance. This is an evaluation and assessment tool to help Social Workers determine child safety. NCCD is the sole proprietor of the SDM system.	\$ 154,952.00
International Business Machines (IBM) Corporation	Technical Support Services. The State has maintained an exclusive contract with IBM Global Services, now known as IBM, since December 2001 to enhance and maintain the CWS/CMS, a mandated statewide system that is extensively used by counties to support child welfare operations.	\$ 150,000.00
<b>Total</b>		<b>\$ 653,612.00</b>



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<b>Community and Senior Services</b>		
South Bay Workforce Investment Board (SBWIB)	Maintenance of an on-line resource directory of training providers authorized to accept Workforce Investment Act (WIA) funds. The system provides an accurate and reliable source for locating qualified training vendors.	\$ 75,000.00
<b>Total</b>		<b>\$ 75,000.00</b>
<b>Consumer Affairs</b>		
Diane Asselin Baer	Adult Protective Services. Consulting Services.	\$ 60,000.00
<b>Total</b>		<b>\$ 60,000.00</b>
<b>Health Services, Department of</b>		
Steven Hirsch and Associates	Temporary Medical Support Personnel. Provide temporary personnel to perform professional medical credentialing services at Harbor-UCLA Medical Center.	\$ 86,000.00
<b>Total</b>		<b>\$ 86,000.00</b>
<b>Mental Health, Department of</b>		
Special Services for Groups	Mental health and substance abuse treatment, life skills, benefits assistance, psychiatric services/medication, housing, family support services, and other treatment needs.	\$ 90,909.00
Special Services for Groups	California Emergency Management Agency Residential Substance Abuse Treatment Program. This is the first of 2 grants from the LA County Sheriff's Department for in-jail treatment and linkage services to those incarcerated to address the high recidivism rate of mentally ill offenders and expand mental health services in jail to those in need prior to their release.	\$ 195,340.00



**COUNTY OF LOS ANGELES**

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**SOLE SOURCE CONTRACTS RESULTS CHART 2010-2011**

Special Services for Groups	Bureau of Justice Assistance - Justice and Mental Health Collaboration Program. This is the second of 2 grants from the LA County Sheriff's Department for in-jail treatment and linkage services to those incarcerated to address the high recidivism rate of mentally ill offenders and expand mental health services in jail to those in need prior to their release.	\$ 100,000.00
SHIELDS For Families	Second Change Act – Adult & Juvenile Offender Re-entry Demonstration Grant to serve high-risk, high-need youth experiencing Juvenile Justice involvement and to implement provisions of the Countywide Gangs and Violence Reduction Initiative.	\$ 115,500.00
Southern California Alcohol and Drug Programs, Inc.	Mental health treatment services for hearing impaired individuals who are ready for discharge from Institutions for Mental Disease.	\$ 200,000.00
Exodus Recovery, Inc.	Exodus Recovery, Inc. is the only Urgent Care Center located across the street from LAC+USC Medical Center and are the best positioned to provide stabilization and linkage to community services for mentally ill homeless individuals.	\$ 103,524.00
Ocean Park Community Center (OPCC)	Expanding pilot program to serve 25 additional vulnerable, chronically homeless individuals in Santa Monica.	\$ 111,740.00
Step-up on Second Street	Project-Based Operating Subsidies is designed to sustain the DMH in its long term investments, when leveraged with other non-governmental funding, that is essential to the development of permanent affordable housing options for DMH consumers who meet the MHSA TAY target population.	\$ 56,666.00
Pacific Clinics	Provides Mental Health Service Act (MHSA) Workforce Education and training services to consumers, family members, parent advocate/partners, public, mental health staff, and college faculty staff.	\$ 200,000.00



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A Community of Friends (ACOF)	ACOF provides housing and supportive services to seriously emotionally disturbed (SED) young adults, ages 18-21, who are exiting DCFS foster care or Probation and are at risk of becoming homeless. The primary goal is to assist these high-risk young adults in obtaining and remaining in secure housing, increasing their independent living skills and income levels, and achieving greater independence.	\$ 136,000.00
Pacific Asian Counseling Services (PACS)	Provides comprehensive, family-centered, culturally-competent MHS to young children, ages birth to five years, and their families. PACS was selected to receive contract dollars in Service Area 8 to provide specialized assessment services for children newly-detained by DCFS specifically due to their experience serving children aged zero to five years.	\$ 76,744.00
For The Child, Inc. (FTC)	Provides comprehensive, family-centered, culturally-competent MHS to young children, ages birth to five years, and their families. FTC was selected to receive contract dollars in Service Area 8 to provide specialized assessment services for children newly-detained by DCFS specifically due to their experience serving children aged zero to five years.	\$ 66,955.00
<b>Total</b>		<b>\$ 1,453,378.00</b>
<b>Probation</b>		
Asian Youth Center	Gang Intervention Services for youth.	\$ 200,000.00
W. Haywood Burns Institute	Consulting Services for the Disproportionate Minority Contact Support Project.	\$ 65,000.00
InsideOUT Writers, Inc.	Writing Program for detained youth.	\$ 184,342.00
Goodwill Industries of Southern California	Employment Services for youth.	\$ 187,934.00
Soledad Enrichment Action, Inc.	Home Based Services for high risk/high needs youth.	\$ 91,000.00
Asian Youth Center	Home Based Services for high risk/high needs youth.	\$ 91,000.00
Southern California Alcohol and Drug Programs, Inc.	Home Based Services for high risk/high needs youth.	\$ 91,000.00
Tarzana Treatment Centers, Inc.	Home Based Services for high risk/high needs youth.	\$ 91,000.00



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		<b>Total</b>	<b>\$ 1,001,276.00</b>
<b>Public Defender</b>			
WHB Corporation	Facilities, lodging, and catering services for the 2011 Forensic Science Seminar to take place September 17-18, 2011, at the Millennium Biltmore Hotel in Los Angeles. This contract reflects the initial deposit for reservations of the hotel rooms, meeting spaces and catering services for the event, which is completely funded through a federal grant.	\$	3,500.00
		<b>Total</b>	<b>\$ 3,500.00</b>
<b>Public Health</b>			
<b>CHRONIC DISEASE AND INJURY PREVENTION:</b>			
Samuels and Associates	Program evaluation services for CDC-funded RENEW LA County Project.	\$	220,000.00
City of Long Beach (Department of Public Works)	Establish four business districts to increase bicycle and pedestrian trips. Develop and implement social marketing campaign to promote Bicycle Friendly Business Districts. Facilitate and co-sponsor bike related events and activities to promote Bicycle Friendly Business Districts and Bike Long Beach.	\$	72,000.00
City of Pasadena (Department of Public Health)	Develop/implement a healthy food and or beverage policy in one or more City of Pasadena programs. Build city and community support for the policy.	\$	160,000.00
Family Health Care Centers of Greater Los Angeles	Implement policy, system, and environmental change to improve nutrition, increase physical activity, and reduce obesity in the cities of Bell Gardens and Maywood.	\$	125,000.00
Oxford Outcomes, Inc.	Research, reference, and evaluate tobacco product costs.	\$	117,756.00
<b>COMMUNICABLE DISEASE CONTROL AND PREVENTION - ACUTE COMMUNICABLE DISEASE:</b>			
University of Pittsburgh	Proprietary data use service agreement.	\$	22,671.00
<b>COMMUNICABLE DISEASE CONTROL AND PREVENTION - LABORATORY:</b>			
Honeywell International, Inc.	Maintenance service for equipment that must be serviced by authorized manufacturer.	\$	49,230.00



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Agilent Technologies, Inc.	Maintenance service for equipment that must be serviced by authorized manufacturer.	\$ 38,239.00
<b>EMERGENCY PREPAREDNESS AND RESPONSE PROGRAM:</b>		
RAND Corporation	Build Community resilience.	\$ 159,311.00
The Regents of the University of California, Los Angeles	Analysis of the second Public Health Response to Emergency Threats Survey.	\$ 48,460.00
The Regents of the University of California, Los Angeles	Develop, implement, and evaluate a resiliency intervention with goal of building capacities for staff at City of Los Angeles Department of Aging Multipurpose Centers.	\$ 158,268.00
The Regents of the University of California, Los Angeles	Build Community resilience.	\$ 159,999.00
Emergency Network of Los Angeles	Build Community resilience.	\$ 130,000.00
Constant and Associates, Inc.	Develop and convene a Los Angeles County Public Health and Los Angeles International Airport Biological Hazard Plan Development Series.	\$ 94,257.00
Saeshe	Develop and implement a comprehensive, culturally and linguistically appropriate media campaign.	\$ 140,000.00
The Regents of the University of California, Los Angeles	Strengthen community resiliency through community engagement.	\$ 125,000.00
Los Angeles County Office of Education	Pilot project to improve pandemic and emergency preparedness of Los Angeles County public schools.	\$ 50,000.00
Los Angeles Unified School District	Pilot project to improve pandemic and emergency preparedness of Los Angeles County public schools.	\$ 100,000.00
Children's Hospital Los Angeles	Real Time Disease Detection.	\$ 90,663.00
Southern California Permanente Medical Group	Real Time Disease Detection.	\$ 93,570.00
<b>ENVIRONMENTAL HEALTH:</b>		
Antelope Valley Mosquito and Vector Control District	Mosquito abatement services.	\$ 40,000.00
Field Research Corporation	Conduct Community survey. Additional Services to complete ongoing task.	\$ 141,713.00
Karen Pally Associates	Administer CDC mandated lead poisoning elimination plan.	\$ 5,500.00
Healthy Homes Collaborative	Agency coordination - originated program and have expertise in community organization and education.	\$ 5,442.00



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<b>MATERNAL, CHILD, AND ADOLESCENT HEALTH PROGRAMS:</b>		
City of Long Beach	Children's Health Outreach and Enrollment.	\$ 160,467.00
City of Pasadena	Children's Health Outreach and Enrollment.	\$ 52,500.00
Los Angeles County Office of Education	Children's Health Outreach and Enrollment.	\$ 157,500.00
Los Angeles Unified School District	Children's Health Outreach and Enrollment.	\$ 157,500.00
<b>OFFICE OF THE MEDICAL DIRECTOR - QUALITY IMPROVEMENT DIVISION:</b>		
City of Pasadena	Public Health Infrastructure: Seek cross-jurisdictional collaboration with other health departments in LA County. One of three health departments in LA County.	\$ 30,000.00
City of Long Beach	Public Health Infrastructure: Seek cross-jurisdictional collaboration with other health departments in LA County. One of three health departments in LA County.	\$ 100,000.00
<b>PUBLIC HEALTH INFORMATION SYSTEMS:</b>		
HLN Consulting, LLC	IT Consulting Service.	\$ 85,164.00
<b>SUBSTANCE ABUSE PREVENTION AND CONTROL:</b>		
Aegis Medical Systems, Inc.	Alcohol and Drug Program Services. Justice Assistance Grant/Offender Treatment Program (JAG/OTP).	\$ 13,529.00
Alcoholism Center for Women, Inc.	Alcohol and Drug Program Services. (JAG/OTP).	\$ 40,131.00
Alcoholism Council of Antelope Valley/NCA	Alcohol and Drug Program Services. (JAG/OTP).	\$ 87,939.00
AltaMed	Alcohol and Drug Program Services. (JAG/OTP).	\$ 58,921.00
American Asian Pacific Ministries, Inc.	Alcohol and Drug Program Services. (JAG/OTP).	\$ 152,122.00
American Indian Changing Spirits	Alcohol and Drug Program Services. (JAG/OTP).	\$ 8,458.00
Asian-American Drug Abuse Program, Inc.	Alcohol and Drug Program Services. (JAG/OTP).	\$ 167,709.00
Atlantic Recovery Services	Alcohol and Drug Program Services. (JAG/OTP).	\$ 85,709.00
Avalon-Carver Community Center	Alcohol and Drug Program Services. (JAG/OTP).	\$ 77,827.00
Beacon House Association of San Pedro (The)	Alcohol and Drug Program Services. (JAG/OTP).	\$ 15,812.00
California Drug Consultants, Inc.	Alcohol and Drug Program Services. (JAG/OTP).	\$ 62,609.00
California Graduate Institute	Alcohol and Drug Program Services. (JAG/OTP).	\$ 32,530.00
Cambodian Association of America	Alcohol and Drug Program Services. (JAG/OTP).	\$ 25,532.00
Canon Human Services, Inc.	Alcohol and Drug Program Services. (JAG/OTP).	\$ 213,696.00
Casa de las Amigas	Alcohol and Drug Program Services. (JAG/OTP).	\$ 31,285.00
Center for Integrated Family & Health Services	Alcohol and Drug Program Services. (JAG/OTP).	\$ 51,237.00



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Chabad of California, Inc.	Alcohol and Drug Program Services. (JAG/OTP).	\$ 100,593.00
CLARE Foundation, Inc.	Alcohol and Drug Program Services. (JAG/OTP).	\$ 131,908.00
Clinica Msr. Oscar A. Romero	Alcohol and Drug Program Services. (JAG/OTP).	\$ 60,330.00
Dare U to Care Outreach Ministry	Alcohol and Drug Program Services. (JAG/OTP).	\$ 33,341.00
Didi Hirsch Psychiatric Service	Alcohol and Drug Program Services. (JAG/OTP).	\$ 125,689.00
Do it Now Foundation	Alcohol and Drug Program Services. (JAG/OTP).	\$ 25,966.00
Driver Safety Schools, Inc.	Alcohol and Drug Program Services. (JAG/OTP).	\$ 139,238.00
El Proyecto del Barrio	Alcohol and Drug Program Services. (JAG/OTP).	\$ 55,825.00
Epidaurus	Alcohol and Drug Program Services. (JAG/OTP).	\$ 24,245.00
Fred Brown's Recovery Services, Inc.	Alcohol and Drug Program Services. (JAG/OTP).	\$ 46,021.00
Grandview Foundation, Inc.	Alcohol and Drug Program Services. (JAG/OTP).	\$ 43,881.00
His Sheltering Arms, Inc.	Alcohol and Drug Program Services. (JAG/OTP).	\$ 42,062.00
House of Hope Foundation	Alcohol and Drug Program Services. (JAG/OTP).	\$ 15,402.00
Joint Efforts, Inc. (delegated to Behavioral Health Services on 2/21/11)	Alcohol and Drug Program Services. (JAG/OTP).	\$ 36,643.00
Los Angeles Centers for Alcohol and Drug Abuse	Alcohol and Drug Program Services. (JAG/OTP).	\$ 168,877.00
Laws Support Center	Alcohol and Drug Program Services. (JAG/OTP).	\$ 33,966.00
Little House	Alcohol and Drug Program Services. (JAG/OTP).	\$ 22,186.00
Live Again Recovery Home, Inc.	Alcohol and Drug Program Services. (JAG/OTP).	\$ 19,308.00
Mary-Lind Foundation	Alcohol and Drug Program Services. (JAG/OTP).	\$ 58,905.00
Matrix Institute on Addictions	Alcohol and Drug Program Services. (JAG/OTP).	\$ 88,781.00
MELA Counseling Services Center, Inc.	Alcohol and Drug Program Services. (JAG/OTP).	\$ 46,057.00
Mid Valley Recovery Services, Inc.	Alcohol and Drug Program Services. (JAG/OTP).	\$ 65,467.00
Mini Twelve Step House, Inc.	Alcohol and Drug Program Services. (JAG/OTP).	\$ 165,954.00
MJB Transitional Recovery, Inc.	Alcohol and Drug Program Services. (JAG/OTP).	\$ 58,395.00
NCADD - East San Gabriel & Pomona Valley	Alcohol and Drug Program Services. (JAG/OTP).	\$ 88,457.00
National Council on Alcoholism and Drug Dependence of Long Beach	Alcohol and Drug Program Services. (JAG/OTP).	\$ 72,679.00
National Council on Alcoholism and Drug Dependence of The San Fernando Valley, Inc.	Alcohol and Drug Program Services. (JAG/OTP).	\$ 191,827.00
New Directions, Inc.	Alcohol and Drug Program Services. (JAG/OTP).	\$ 23,947.00
New Way Foundation, Inc.	Alcohol and Drug Program Services. (JAG/OTP).	\$ 118,886.00



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Palm House, Inc.	Alcohol and Drug Program Services. (JAG/OTP).	\$	33,450.00
People Coordinated Services	Alcohol and Drug Program Services. (JAG/OTP).	\$	147,160.00
People in Progress, Inc.	Alcohol and Drug Program Services. (JAG/OTP).	\$	89,618.00
Phoenix Houses of Los Angeles, Inc.	Alcohol and Drug Program Services. (JAG/OTP).	\$	91,009.00
Plaza Community Center	Alcohol and Drug Program Services. (JAG/OTP).	\$	77,140.00
Pomona Alcohol and Drug Recovery Center	Alcohol and Drug Program Services. (JAG/OTP).	\$	60,916.00
Pomona Community Crisis Center, Inc.	Alcohol and Drug Program Services. (JAG/OTP).	\$	41,855.00
Pride Health Services, Inc.	Alcohol and Drug Program Services. (JAG/OTP).	\$	123,952.00
Principles, Inc.	Alcohol and Drug Program Services. (JAG/OTP).	\$	235,819.00
Prototypes	Alcohol and Drug Program Services. (JAG/OTP).	\$	91,304.00
Santa Anita Family Services	Alcohol and Drug Program Services. (JAG/OTP).	\$	119,900.00
Social Model Recovery Systems, Inc.	Alcohol and Drug Program Services. (JAG/OTP).	\$	129,481.00
South Bay Alcoholism Services, DBA NCADD	Alcohol and Drug Program Services. (JAG/OTP).	\$	57,536.00
South Bay Human Services Coalition	Alcohol and Drug Program Services. (JAG/OTP).	\$	116,812.00
Southern California Alcohol and Drug Programs, Inc.	Alcohol and Drug Program Services. (JAG/OTP).	\$	207,952.00
Special Services for Groups	Alcohol and Drug Program Services. (JAG/OTP).	\$	23,804.00
Spiritt Family Services, Inc.	Alcohol and Drug Program Services. (JAG/OTP).	\$	156,047.00
Stepping Stones Home	Alcohol and Drug Program Services. (JAG/OTP).	\$	45,708.00
Substance Abuse Foundation of Long Beach, Inc.	Alcohol and Drug Program Services. (JAG/OTP).	\$	145,037.00
Sunrise Community Counseling Center	Alcohol and Drug Program Services. (JAG/OTP).	\$	66,041.00
The Ness Counseling Center, Inc.	Alcohol and Drug Program Services. (JAG/OTP).	\$	24,057.00
The Regents of the University of California, Los Angeles	Alcohol and Drug Program Services. (JAG/OTP).	\$	54,764.00
Total Family Support Clinic	Alcohol and Drug Program Services. (JAG/OTP).	\$	28,594.00
Twin Town Corporation	Alcohol and Drug Program Services. (JAG/OTP).	\$	15,027.00
United American Indian Involvement, Inc.	Alcohol and Drug Program Services. (JAG/OTP).	\$	16,310.00
United States Veterans Initiative, Inc.	Alcohol and Drug Program Services. (JAG/OTP).	\$	2,121.00
URDC Human Services Corporation	Alcohol and Drug Program Services. (JAG/OTP).	\$	7,675.00
Van Ness Recovery House	Alcohol and Drug Program Services. (JAG/OTP).	\$	19,240.00
Verdugo Mental Health Center	Alcohol and Drug Program Services. (JAG/OTP).	\$	50,246.00
Volunteers of America of L.A.	Alcohol and Drug Program Services. (JAG/OTP).	\$	24,435.00
Walden House, Inc.	Alcohol and Drug Program Services. (JAG/OTP).	\$	25,295.00
Watts Healthcare Corporation	Alcohol and Drug Program Services. (JAG/OTP).	\$	177,946.00



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		Total	\$	8,826,343.00
<b>Regional Planning</b>				
Iron Mountain	Storage Space Rental	\$		2,200.00
En Pointe Technologies	EMC switch, Rack Kit, Power Supply & Maintenance	\$		7,602.65
ESRI	Software Maintenance	\$		39,591.15
The Sohagi Law Group	CEQA Training	\$		15,400.00
Accuvant Inc.	Anti-Spam Solution – IronPort Appliance	\$		4,064.10
PCR Services Corp.	Biological Consulting Services in Support of the General Plan Update/SEA Program	\$		29,900.00
Municipal Code Corporation	LAC CA Subscription (Title 21) & Zoning (Title 22) Supplement #87	\$		6,971.87
Spinitar Presentation Products Inc.	RPC Hearing Room AV Systems Maintenance Contract	\$		6,800.00
International Business Machine	GIS IBM Servers–Hardware Maintenance Service	\$		13,458.10
Municipal Code Corporation	LAC CA Subscription (Title 21) & Zoning (Title 22) Supplement #88	\$		5,070.45
En Pointe Technologies	VMWare – License & Support	\$		11,554.60
		Total	\$	142,612.92
<b>GRAND TOTAL</b>			<b>\$</b>	<b>12,523,643.75</b>

The following County Departments did not execute any sole source service contracts under \$250,000 during FY2010-11:

Affirmative Action Compliance, Office of  
 Alternate Public Defender  
 Animal Care and Control, Department of  
 Assessor  
 Auditor-Controller  
 Beaches and Harbors  
 Board of Supervisors - Executive Office  
 Chief Executive Office  
 Chief Information Office  
 Child Support Services

Fire Department  
 Human Resources  
 Internal Services Department  
 Military and Veterans Affairs  
 Museum of Art  
 Natural History Museum  
 Parks and Recreation, Department of  
 Public Library  
 Public Social Services, Department of  
 Public Works



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*Coroner  
County Counsel, Office of the  
District Attorney*

*Registrar-Recorder/County Clerk  
Sheriff  
Treasurer & Tax Collector*